

CONTENT OF ANNUAL PROCUREMENT PLAN TO BE PUBLISHED 2014-2015

Name of the procuring entity: Road Maintenance Fund (RMF)

N°	Title of the tender	Description of works, goods or services where possible	Procurement methods	Source of funds	Planned publication date
1	Tender for supply of office Consumables and stationeries	<u>Stationery and refreshment used in the institution for the whole year</u>	Frame work contract	RMF Budget	23/7/2014
2	Tender for office Furniture	<u>All the furniture that the institution will need i.e. office chairs, file cabinets,</u>	NCB	RMF Budget	7/8/2014
3	Tender for ICT Equipment	<u>All the computers with their accessories, laptops etc</u>	NCB	RMF Budget	1/9/2014
4	Tender for Domestic transport	<u>Transport of all RMF staff around Kigali city</u>	NCB	RMF Budget	16/06/2015
5	Tender of ICT Spare Parts	<u>All the spare parts that may be replaced during the year of any ICT items the institution possesses.</u>	Frame work contract	RMF Budget	29/5/2014
6	Tender of cleaning services	<u>Cleaning of all RMF premises</u>		RMF Budget	22/06/2015
7	Tender of Auction	<u>All depreciated assets of RMF are to be auctioned</u>	NCB	RMF Budget	16/9/2014



8	Tender of supply and installation of generator, scanner and projector	<u>Supply and installation of generator, supply of scanners and projectors</u>	NCB	RMF Budget	8/8/2014
9	Tender of Strategic Plan	<u>The five year strategic plan of RMF</u>	NCB	RMF Budget	15/9/2014
10	Tender of Recruitment services	<u>A consultancy firm that will assist RMF in the recruitment process.</u>	NCB	RMF Budget	3/6/2015
11	Tender of Insurance of Asset	<u>Insurance of all RMF assets</u>	NCB	RMF Budget	22/9/2014
12	Tender of House (protection)Supply and installation of fire extinguishers and cameras in RMF offices	<u>This has to installed in offices for security purpose</u>	NCB	RMF Budget	5/9/2014
13	Tender for Four or five star hotels for workshops	<u>A hotel to provide Catering services for employees during outings and important public holidays.</u>	Frame work contract	RMF Budget	4/6/2014
14	Tender for Printing Services	<u>Printing services for all documents and reports that are to be printed in workshops etc.</u>	Frame work Contract	RMF Budget	17/9/2014
15	Tender of document tracking system software Plus accessories.	<u>It is an instruction from government that all government institutions use this system form RDB.</u>	Single source	RMF Budget	8/9/2014
16	Tender of Maintenance of Office Machines	<u>Maintenance and repair services of all ICT Equipment possessed by RMF.</u>	Frame work contract	RMF Budget	11/8/2014
17	Tender of Annual Security Guard	<u>Security services for RMF building and property.</u>	Frame work contract	RMF Budget	8/8/2014
18	Tender for Postal delivery	<u>Postal delivery and courier services.</u>	Frame work contract	RMF Budget	18/5/2015



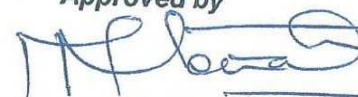
19	Tender of Web and mail hosting	<u>Mail hosting</u>	Single source	RMF Budget	1/5/2014
20	VPN connectivity	<u>Connectivity of internet</u>	Single source	RMF	1/9/2012
21	Tender for sports services	<u>Sports activities</u>	RQT	RMF	05/06/2015
22	Supply, installation of IP phones(MTN fixed lines)	<u>Installation of fixed lines</u>	Single source	RMF	11/9/2014
23	Tender of RMF website upgrade	<u>Upgrading of RMF website</u>	NCB	RMF	4/8/2014

Prepared by



Procurement officer

Approved by



Nociata MUKAMURENZI

Director General

