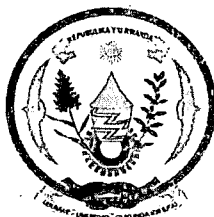


REPUBLIC OF RWANDA



ROAD MAINTENANCE FUND IKIGEGA CY'IMARI YO GUSANA IMIHANDA B.P.6658 KIGALI-RWANDA

The Road Maintenance Fund (RMF) hereby invites qualified ,experienced, self-motivated and hardworking candidates to apply for the position of Revenue Accountant on a contract.

I. Job Title: Revenue Accountant

1. Job description

- ❖ Undertake all necessary verifications and reconciliations related to the Fund's Revenues.
- ❖ Reconcile due revenues and banked monies from fuel levy and road tolls.
- ❖ Ensure that all relevant documents relating to revenues are collected and properly filed.
- ❖ Prepare and submit in a timely manner a report on revenue actually received.
- ❖ Prepare periodic income related reports and commentaries for the Fund.
- ❖ Ensure that all revenue related queries are resolved.
- ❖ Timely preparation and submission of Income Statements to the Fund's Management.
- ❖ Collaborate with the Expenditure Accountant in preparation and timely submission of Financial Statement
- ❖ And other tasks assigned by supervisor.

2. Required Profile:

A0 in Finance, Accounting, and Management specialized in Finance. Possessing Professional Qualification recognized by IFAC (ACCA, CPA etc) will be an added advantage.

Application Procedures :

Interested candidates meeting the above criteria should submit their CVs, motivation letters, copies of Diplomas/certificates with the three (3) referees including their full contacts (Names, telephones and emails) and should download and fill job application form from public service Commission (PSC) website www.psc.gov.rw not later than **29/9/ 2016 at 5:00** addressed to the Director General of Road Maintenance Fund.

Done at Kigali 22 SEPT 2016

A handwritten signature in black ink, appearing to read 'Nociata MUKAMURENZI', written over a horizontal line.

Nociata MUKAMURENZI

Director General

